

Book	Policy Manual
Section	200 Pupils
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Purpose

The Board recognizes that the support of parents/guardians shall be vital to a student's educational success. The district supports essential communication with parents/guardians and promotes cooperation among all parties who have a legitimate and legal interest in each student.[\[8\]](#)

Authority

The Board reserves the right to request a certified copy of the most recent court order or custody agreement governing the custody of the student.

The district shall refer to the most recently issued court order or agreement until such time as a superseding order or agreement shall be submitted from the parent/guardian.

Definitions

For the purposes of this policy, **custodial parent/guardian** shall mean the parent/guardian with whom the student lives and sleeps, the one who has physical custody, the one who assures compulsory attendance and the one who shall be called in an emergency.

Delegation of Responsibility

It shall be the responsibility of parents/guardians living at two (2) addresses to notify the principal(s) of the student's schools, in writing, of current address and the effective date of a second parental address.

The district shall inform parents/guardians aware of this responsibility through annual notification in district publications and/or correspondence.

Parents/Guardians shall be responsible to provide written authorization for the district to speak to designated others, for example, to grandparents, significant others of parents/ guardians, etc., regarding students. District employees shall not share information about students with anyone other than a parent/guardian, unless such authorization shall be on file.[\[1\]](#)

Guidelines

Noncustodial parents/guardians possess the same right of access to a student during school hours as the custodial parent/guardian, as long as the custodial parent/guardian shall be notified. However, noncustodial parents/guardians may not remove a student from school without written consent of the custodial parent/guardian.

In the event that one (1) parent/guardian has been granted sole custody, the district shall deal exclusively with the parent/guardian on all matters.

Unless one or both parents/guardians provide a document to the contrary, the district shall presume that the custodial person shall receive report cards, permission slips and other related notifications.

Unless one or both parents/guardians provide a document to the contrary, the district shall presume that both parents/guardians have shared or joint custody, giving them the right to make educational decisions. Where legal custody shall be shared, or in the event that an order pertaining to custody shall not exist, both parents/guardians have a right to exercise their rights under special education due process:[5][6][7]

1. Both parents/guardians shall be entitled to notices.
2. Either parent/guardian may object to an evaluation, notice of recommended educational placement, individual education plan or placement.

Access to student records shall be in accordance with Board policy.[1][2][3][4]